

# Multiple District 105 Lioness Clubs



## Guidelines for Lioness Clubs and Sponsoring Lions Clubs

(Approved by Council of Governors July 2016)

Following the recent changes in legislation (and in particular the Charities Act 2011) the Lions Clubs of Multiple District 105 are working with the Charities Commission to ensure that all Clubs are fully compliant with the law which will hopefully prevent any issues/concerns regarding the integrity of the organisation being raised now or in the future.

As part of this process the Charities Commission recognise Lioness Clubs as being an integral part of their Sponsoring Lions Club, so in order for Lioness Clubs to keep their own identity (including Multiple District structure and AGM etc) and at the same time ensure that they, and their sponsoring Lions Club are fully compliant with the law all Clubs must operate within the guidelines set out below:

### **The Lioness Club should:**

- Seek approval of activities from their sponsoring Lions Club prior to them taking place
- Ensure that the promotion of all Lioness Events make it clear that it is being held on behalf of the Lions Club
- Include the sponsoring Lions Club charity number on all promotional advertising
- Ensure all contracts/agreements are signed by the sponsoring Lions Club
- Ensure all risk assessments are recorded in the Lions minutes
- Provide a copy of their accounts to the sponsoring Lions Club

Within the Lions organisation a target date of July 2018 has been set as the time by which all Clubs within the Multiple District are to be fully compliant with the requirements of the Charities Commission and subsequently all Lioness Clubs are to do the same.

With this in mind the Multiple District 105 Lioness Clubs Advisory Body propose that all Lioness Clubs introduce a formal agreement between themselves and their sponsoring Lions Club to address each of the points above (see template attached).

The points of this agreement should be discussed as soon as possible with your sponsoring Lions Club and a copy of the signed agreement should be sent to the Multiple District 105 Lioness Clubs Chairman so that a formal minute of receipt can be recorded through the Advisory Body. Each individual Lion and Lioness Club should also minute the receipt of the signed agreement through their own Club minutes and a copy should be kept on file for future reference.

**Note:** Where a Lioness Club is currently registered in its own right with the Charities Commission, it is expected that its registration will be merged with that of its sponsoring Lions Club, whether it be that the sponsoring Club remain as a Charitable Trust or convert to a Charitable Incorporated Organisation (CIO).