



Section 1

Introduction & General Information

LIONESSES IN THE BRITISH ISLES AND IRELAND



Lioness Clubs began in America as a result of the success of auxiliary clubs, which were started for the wives of the all male Lions. The Lioness emblem, name and constitution were approved in 1975 and membership of the Lioness Clubs was open to all women, whether or not they were married to Lions. The first club to be formed was the Mount Pleasant Club, North Carolina, on 24th December 1975.

The first Lioness Club in the British Isles and Ireland was formed in Pontefract in District 105C in June 1977 and at its peak national membership of the organisation grew to over 800 members in approximately 50 clubs. For up to date information on Clubs please see the Multiple District Directory of Clubs which is issued for each Lionistic Year, or visit the website – www.lionessclubs.org.

A fundamental change was made in 1991 when the Board of Lions Clubs International voted to withdraw administrative support for Lioness Clubs throughout the world. The intention was to encourage the 155,000 members of Lioness Clubs to become Lions, preferably as members of mixed clubs, since it was felt that a separate organisation was beginning to emerge. The response to this vote from Lioness Clubs has been mixed. In some countries Lionesses decided that they would become Lions, but in others this was not to be. In Multiple District 105, British Isles and Ireland, the Lionesses decided to remain Lionesses, but to form a network of clubs, responsible to the governing body of all those in Lionism in this country – the Council of Governors. The Lionesses are represented within the Lions Multiple District by a Multiple District Officer, known as the Lioness Co-ordinator, who works closely with the Multiple District Lioness Chairman, head of the Multiple District Lioness Advisory Body.

During 1997 the Council of Governors approved a Document of Understanding, accepted by the Lionesses at its annual conference in February 1997, as a set of rules under which they should operate.

The Advisory Body meets approximately four times per year to discuss Multiple District issues and the representatives then act as liaison with clubs in their own districts to pass on the information. All Lionesses have the opportunity to meet annually at the Multiple District Lioness Conference, which is the AGM of the organisation.

Lioness Clubs work in their communities, voluntarily, with support from family and friends. They give help by donating time and financial resources wherever the need arises. The members themselves cover the cost of administering the clubs at all levels. All funds raised for charitable purposes are used to assist others and Lionesses keep accounts which are available to anyone wishing to examine them.

Full membership of a Lioness Club is by invitation only. However, anyone who wishes to devote some of their spare time to serve others and wishing to join the fun and friendship of a Lioness Club is eligible.

Following the decision of the International Board to withdraw administrative support for Lioness Clubs with effect from 30th June 1992, the Multiple District 105 Conference for Lionesses (held in February 1992) approved the formation of the Association of Lionesses of The British Isles and

Ireland. In May 1993, the Advisory Body recommended a new title "Multiple District 105 (British Isles and Ireland) Lioness Clubs" and this has been adopted.

This is not a separate organisation, it is a network of Lioness Clubs within the boundaries of Lionism, who have the support of their affiliated Lions Clubs and the framework of the Lions District and Multiple District just as it was at the end of June 1992w. This means that the Lioness Clubs are still included in the facilities enjoyed by all Lions Clubs, e.g. insurance cover, visits by specialist officers, etc.

To assist with the administration of Lioness Clubs the Advisory Body was set up. Its job is to ensure that the Lioness Clubs of Multiple District 105 are able to function effectively, according to the objects and ethics of Lions Clubs International and to secure their place in the future.

The composition of the Advisory Body is as follows:

Multiple District Lioness Chairman and Deputy

The Multiple District Lioness Chairman is the head of the Advisory Body and is responsible for providing information on the Lionesses for the Multiple District Lioness Co-ordinator. She acts as a major liaison point and communicator with all Lioness Clubs and is assisted in this by her Deputy. The Chairman and her Deputy are elected at the Annual Lioness Conference and hold the posts for two years.

Multiple District Lioness Co-ordinator

He/she is a Lion who is the link between the Lionesses and the Council of Governors. They submit a report to each Council meeting and, if necessary, will give a verbal report on the activities of the Lionesses at the Lions Multiple District Convention. The Council of Governors appoints them to the position.

Multiple District Secretary and Multiple District Treasurer

A Lioness is elected to each of these posts at the annual Lioness Conference. Each post is held for two years. Both assist with the administrative tasks of the organisation.

District Lioness Chairman

Each Lions District Governor usually appoints a District Lioness Chairman (either male or female – Lion or Lioness) to oversee the day-to-day running of the Lioness Clubs in the District. They may also appoint others to assist in this role. All of these officers automatically become representatives of the Multiple District Advisory Body and are responsible for liaison between the Advisory Body and Clubs within their District.

Lionesses Appointed From District

Each District may nominate one Lioness to serve on the Advisory Body in addition to the officer(s) appointed by the District Governor. It is usual for each District to hold an election annually for this position.

Multiple District Secretariat

With the exception of the AGM held at the Lioness Annual Conference, all Advisory Body meetings are usually held at Multiple District 105 Secretariat, located in Kings Heath, Birmingham. The Secretariat provides the necessary administration backup for the organisation of Lions, Lionesses and Leos of Multiple District 105.

MULTIPLE DISTRICT ORGANISATIONS

The Family of Lionism stretches throughout the World and in order to administer these, countries have been titled by a number, e.g. those in Hungary are grouped under Multiple District 119, those in Great Britain and Ireland Multiple District 105. The organisation for our Multiple District is as follows:

Council of Governors

Made up of

13 District Governors (1 from each District)

plus

Council Chairman (elected from the Governor's of a previous year)

Multiple District Appointed Officers
(Including Lions Multiple District Lioness Co-ordinator)

Lioness Advisory Body

Made up of

Multiple District Lioness Chairman
(Elected by Lionesses)

**Deputy Multiple District Lioness Chairman,
Multiple District Secretary & Treasurer**
(Elected by Lionesses)

Multiple District Lioness Clubs Officers
(Appointed by MD Chairman)

District Officers on Lions Cabinet
(Appointed by District Governors)

Lioness Advisory Body Representatives
(Elected by Lionesses in each District)

Multiple District Portfolios

Chairman of Council MD Contact
Council Secretary MD Contact
Council Treasurer MD Contact
Health Co-ordinator MD Contact
International Co-ordinator Contact
Membership & Communication
Youth Co-ordinator Contact

Multiple District Secretariat

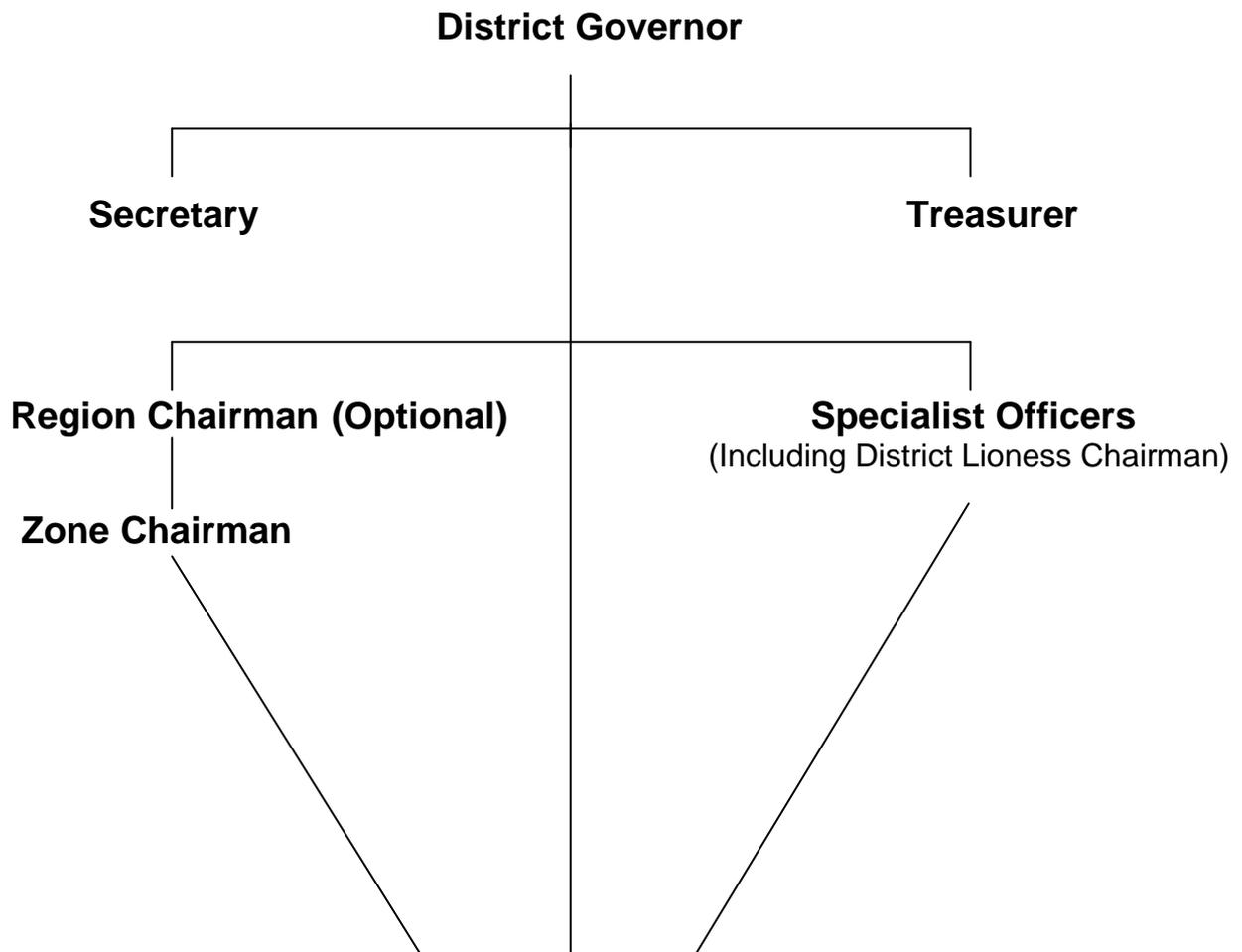
(Birmingham Headquarters)

Lioness Clubs

DISTRICT ORGANISATION

Areas of the British Isles and Ireland are divided into thirteen Districts, and all titled by a letter eg District 105I comprises of all Clubs in the whole of Ireland. A map of the areas is provided in the Multiple District 105 Officers, Organisation and Directory of Clubs issued on an annual basis by Multiple District Secretariat.

The Organisation of each District is as follows:

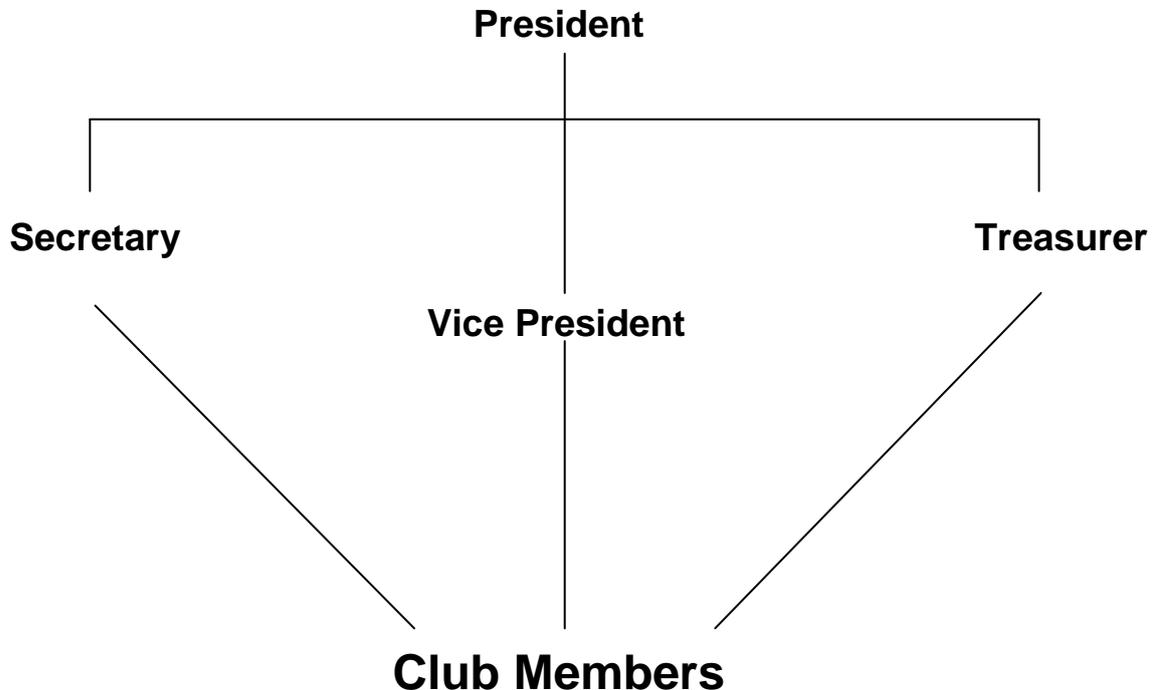


Lion / Lioness / Leo Clubs



CLUB ORGANISATION

Dependant upon the size of the individual Club you may wish to appoint additional Officers (eg Fund-raising, Social and Welfare Chairman) and Club Directors (See pages on Board of Directors), however these positions are optional and subject to the rules (byelaws) of your own individual club.



Board of Directors

In larger Clubs you may wish to organise a Board of Directors to assist you. In addition to the regular Club Meetings, the Board of Directors should also hold meetings at intervals agreed by you with minutes of the meetings being taken and kept on file. Whilst these minutes are normally confidential, any Club Member who so wishes can attend a Board Meeting, but whether she is allowed to speak or not is agreed by the Directors.

The Directors are normally:

- President
- Secretary
- Treasurer
- Fund-raising Chairman
- Welfare Chairman
- Social Chairman
- Vice President
- Immediate Past President
- Lioness Tamer
- Plus two others (one of whom may be your Membership Officer)

In smaller Clubs, you may decide to elect President, Secretary and Treasurer only, working as a team with all members of the Club.

Club Lion Liaison Officer

The primary duties of the Liaison Officer are to:

Act as a means of communication between the Lions and Lioness Clubs.

Foster a healthy rapport between the Lions Club and Lioness Club.

Encourage Lions recognition of Lioness Club projects.

Be available to advise when necessary.

The most successful Lions Club/Lioness Club relationship is that of co-operation. The Liaison Officer must work with the Lioness Club for the benefit of the community as a whole. The Liaison Officer should be an experienced Lion in order that he/she may talk knowledgeably about all aspects of Lionism.

The Liaison Officer is there to lend a hand when necessary and should attend Lioness Club meetings as agreed with their own clubs in order to keep in touch with the members and activities which the club are promoting.

Protocol

Like most organisations, Lions Clubs International has its own protocol structure.

The Multiple District 105 Officers, Organisation and Directory of Clubs issued on an annual basis by the Multiple District Secretariat, provides a full list of Lions protocol.

Protocol affects most Lioness Clubs only once a year, at their Formation / Certification Anniversary and even then only those directly involved in a speaking or greeting capacity need to use it.

On the majority of occasions the District Governor is the principal guest, although it is quite possible for the Chairman of Council to be in attendance. Custom and practice within Multiple District 105 is for the Toastmistress to recognise all Dignitaries and then announce, "All protocol has been observed." From this point on speakers recognise the Principal Guest(s) only and include all others as distinguished guests.

Whilst there is a strict form of protocol it is acknowledged that the majority of Lioness Clubs will want to recognise those Lions and Lionesses who represent their interests and as such the following is the recommended form of precedence.

Lioness President
Civic Dignitary
Chairman of Council of Governors
District Governor
Past Council Chairman
Visiting District Governors
Multiple District Lioness Chairman
Multiple District Lioness Co-ordinator
Multiple District Officers
District Officers Past and Present
Club Presidents
Lions
Leo's
Fellow Lionesses

It is normal to announce the names of the relevant officers after their title and in the case of there been more than one person in the same role (e.g. District Officer you would announce the title once followed by all names concerned).

If a Civic Dignitary e.g. the Mayor or other non-Lion speaker has been invited, they should be recognised immediately after the principal speaker. Other non-Lion dignitaries should be addressed in accordance with local practice and custom.

If using individual names where there is more than one Past Chairman of Council or Past District Governor they should be recognised in the order in which they served the most recent being first.

Where a Lion or Lioness holds more than one title they should be recognised by the current one.

Formal Seating Arrangements

On formal occasions e.g. Formation/Certification Anniversaries the Club President should be seated at the most central seat on the Top Table, with her Partner/guest (if any) on her left.

The Principal Speaker should be seated on the President's right and if a Civic Dignitary is attending, they should sit on the President's left (next to her Partner/guest). Any Partners/Guests of the speakers/dignitaries should sit on their left if on the Left of the President and on their right if on the right of the President.

A suggested Top Table seating plan may be as follows:

Multiple District Chairman Partner/Guest
Multiple District Chairman
Civic Dignitary Partner/Guest
Civic Dignitary
President's Partner/Guest
Lioness Club President
District Governor
District Governor Partner/Guest
Lioness Club Vice President
Vice President Partner/Guest

You may prefer to amend the above in order to have alternate Male/Female seating arrangements.

Although there are no firm rules, commonsense suggests that where there is a Master of Ceremonies (Toast Mistress), they should be seated within close proximity of the Top Table where they have a good view of the Club President and can easily communicate even if only by nods and winks!

Thought should also be given to the seating arrangements of all those attending. Remember it is a social event and guests usually prefer to be sat with their own friends. It is possible that by separating Club members from one another may discourage them from attending again in the future.

Membership

Membership in a Lioness Club may be in one of the following Categories:

Active Member

The majority of members are classed as 'Active'. An 'Active Member' is entitled to all the rights, privileges and obligations of membership including the right to seek any office in the Club and the right to vote on all Club issues. In return 'Active Members' are required to regularly attend Club meetings and meetings of any Sub-Committee's on which they agree to serve as well as participating in Club activities. An annual subscription (set by the Club) is payable and includes the Multiple District Lioness Clubs Subscription Fee which is set at the Multiple District Annual Lioness Conference each year.

Lioness At Large

Where a Lioness has moved from the community or because of health or other legitimate reason is unable to regularly attend Club meetings and activities the other members of the Club may agree for them to become a member 'At Large' if they still wish to continue being part of the Association. The status of this membership should be reviewed every six months and a decision agreed by the Club to continue or terminate the membership as seen appropriate.

A Lioness at Large may not seek any office in the Club and will not have the right to vote on Club issues. A Lioness at Large is responsible for paying subscriptions just as an active member.

Honorary Member

A Lioness Club has the right to confer on any individual Honorary Membership as a mark of distinction for outstanding service performed for the community at large or for the Lioness Club in particular. An Honorary Member must not already be a member of the Club cannot seek office in the Club and does not have the right to vote on any club issues.

Multiple District Lioness Club Annual Subscriptions are due on Honorary Members but it is the decision of each Club whether these are paid by the member themselves or by the Club.

Privileged Member

A Club member who has been a Lioness for fifteen years or more and has to relinquish 'Active' membership because of health or other legitimate reason may ask the club for 'Privileged' Status.

A Privileged member is responsible for paying subscriptions just as an active member and has the right to vote on any Club issues, but may not seek any office of the Club.

Life Member

No criteria have been set for this category of membership as of July 2005. Before any Club can give this category of membership to a Lioness, it will be necessary for a resolution to be put to the Multiple District 105 Annual Lioness Conference outlining the recommended guidelines for this category.

All categories of membership are entitled to attend any Club Meeting or activity as they wish but only Active members are expected to attend on a regular basis.

Regular attendance means that individuals should not miss more than 3 consecutive meetings or activities without notification to the President. However it is important to remember that commitment to Family and Employment must come first at all times.

Glossary of Terms and Abbreviations in Common Use

Cabinet

Official committee, made up of District Officers appointed by the Lions District Governor to run the District.

COC – Chairman of Council

Past or Current District Governor who stands for election to lead the Council of Governors for the next Lionistic year. The Incoming District Governors vote on the nominees at the Multiple District 105 Lions Convention in April each year.

COG – Council of Governors

Committee of District Governors from each of the 13 Districts and led by the Chairman of Council.

DG – District Governor

Head Lion of each District. Responsible to the International President. All Lions/Lionesses/Leos are responsible to him.

DLC – District Lioness Chairman

Appointed by the District Governor to liaise with the Lioness Clubs in the District, hold District Meetings and report to the Lions Cabinet and the Lioness Advisory Body as required.

DLCO – District Lioness Co-ordinator

Appointed by the District Governor to be responsible for the Co-ordination of Lioness Clubs in the District. This position is one of the District Officers (Optional post).

DO – District Officer

Members of each Lions District Cabinet. Responsible to the District Governor, with a special area of responsibility.

Greeter

On some occasions where you are expecting a number of Civic or Lion Dignitaries you may require a 'Greeter' who is available to meet the guests on arrival, and look after them until the host for the occasion is available to join them.

ID – International Director

Elected Member of the International Board of Directors, with responsibility for the administration of the Association worldwide.

IP - International President

Head of International Association

IPP – Immediate Past President

Past President of an individual Club from the previous Lionistic year.

Lion Magazine

British and Irish Lion Magazine issued bi-monthly to Lions, Lionesses and Leo's of Multiple District 105.

Lioness Tamer

Member of the Lioness Club responsible for the Club's property and regalia.

MD105 – Multiple District 105

Area of the world covering the British Isles and Ireland, which is then broken down into 13 Districts (e.g. 105A, 105BN, 105C etc)

MDLC – Multiple District Lioness Chairman

Lioness, elected by the Multiple District 105 Annual Lioness Conference to act as their official spokesman and to liaise with the MDLCC.

MDLCC – Multiple District Lioness Clubs Co-ordinator

Lion, appointed by the Council of Governors to act as the official spokesman of the Lionesses to the Council of Governors.

Oakbrook

Headquarters of Lions Clubs International in America

PDG – Past District Governor

District Governor whose term of office has been completed.

PID – Past International Director

International Director whose term of office has been completed.

PRO – Public Relations Officer

Officer appointed to deal with publicity and public relations.

Secretariat

Multiple District 105 Headquarters based in Birmingham and responsible for many of the administrative tasks required by International Headquarters.

Tail Twister

Responsible for injecting fun into meetings by fining members for breaches of etiquette etc.

VG – Vice Governor

Elected post leading up to District Governor the following year. Acts as a deputy by standing in for the District Governor if necessary.

ZC – Zone Chairman

District Officer, to be responsible for a number of Clubs, reporting to the Region Chairman.

Scrapbook Competition

A scrapbook is a record of a Presidential year (01 July – 30 June) and is judged at the Multiple District Annual Lioness Conference.

The Rules

1. Description of Entries

- a) All entries must be in book form not exceeding 24" x 36" and 52 pages double sided.
- b) All entries must be clearly identified on the cover with Club Name and District

2. Contents

The scrapbook should cover the period of the preceding Presidential Year and include:

- a) Newspaper and magazine coverage, supported by clippings
- b) Bulletins, newsletters, function programmes, menus, tickets etc,
- c) Photographs and pictures

3. Participation

- a) All Clubs shall be eligible to submit an entry to the Multiple District 105 Lioness Clubs Scrapbook Competition.
- b) Each entry shall be delivered to the Sergeant at Arms prior to the opening of the Saturday morning business session.
- c) All Scrapbooks will be on display before and after judging for delegates to view throughout the conference.
- d) Delegates delivering entries shall be responsible for their collection after the Sunday morning business session is complete.

4. Judging

- a) Entries will be judged during the Saturday Morning Business Session by a select panel of judges approved by the Multiple District Lioness Chairman.
- b) Judging will be based on maximum marks as follows:
90% Content 10% Presentation
- c) The results will be announced and the trophy presented during the Saturday Dinner Dance.

5. The Trophy

The winning Club shall be responsible for:

- a) The safe keeping of the trophy for twelve months
- b) Engraving their Club's name on the trophy in similar style to those previous.
- c) Returning the trophy to the Sergeant at Arms at the following Lioness Conference for presentation to the new winners.

Photograph Caption Competition

All clubs are eligible to enter the photograph competition, whether they are in attendance at the annual Lioness Conference or not.

The photograph should be of an event/member of the club entering the competition. Any size photograph up to A4 is eligible and should be accompanied by a caption that captures the essence of the subject.

Photographs should be submitted to the MD Public Relations Officer either prior to the annual conference, or at conference.

Multiple District 105 Travelling Lioness Competition

The object of the competition is to encourage Lionesses to visit other Lions, Lionesses and Leos throughout the Multiple District and Internationally.

The competition year runs from 1st January to 31st December and the trophy will be won by the Club within Multiple District 105 which has scored the greatest number of points in this period.

The trophy will be presented at the Multiple District 105 Lioness Clubs Annual Conference each year and shall be held by the winning club for a period of one year.

The winning club will be responsible for:

1. The safe keeping and insurance of the trophy from presentation until it is returned to the Sergeant at Arms the following year.
2. The engraving of their name on the trophy in a similar style to that already present.
3. The return of the trophy to the Sergeant at Arms at the beginning of the next conference ready for presentation to the new winner.

How does the Scheme Work?

1. Points will be awarded to a Club [not individuals] for Lionesses visiting other Lioness, Lions or Leo Clubs.
2. All Lioness Clubs in Multiple District 105 are eligible to compete, including those formed during the period of the competition.
3. The number of points which can be claimed per visit are as follows:
 - a. If the Club you are visiting is in your own District:

1 - 2 Lionesses visiting	-	1 point
3 + Lionesses visiting	-	2 points
 - b. If the Club you are visiting is outside your own District (including overseas):

5 points - irrespective of number of lionesses visiting

4. Points can only be claimed for full members. Honorary and Privileged members and those 'at large' are not eligible to claim points for their Club.
5. In the event of a tie between two or more Clubs at the end of the competition year, the total number of visits made by the Club shall be added to the total points awarded to determine the winner.
6. A visit shall have deemed to take place when one of the following meetings or events have been attended:
 - a. **Club**
 - Regular Business Meeting
 - Social Event
 - Fund-raising Event
 - Welfare Activity
 - Formation Meeting or Anniversary
 - Charter/Certification Presentation or Anniversary
 - b. **Region/Zone**
 - Official Region / Zone Meeting
 - Region / Zone Forum or Seminar
 - Region / Zone Social Event
 - Region / Zone Fund-raising Event
 - Region / zone Welfare Activity
 - c. **District, Multiple District & International ****
 - Forums and Workshops
 - Conventions, Functions and Events
 - Lioness Conferences

** Only one claim can be made per club attending

NB: District / Multiple District Officers visiting in their official capacity are not eligible to claim points for their Club. A Lioness accompanying a Lions District Governor / Officer as their partner, who is attending a function in his official capacity is also ineligible to claim points for their club.

7. In the event of a meeting or event being cancelled, no points can be claimed by visiting Lionesses.
8. In any one year of the competition, points can be awarded for:
 - A maximum of two visits to the same type of meeting or event per club
 - A maximum of two visits to the same type of Region / Zone meetings or events
 - A maximum of two visits to the same type of District, Multiple district or International events

NB: Where an event runs over several days, only one claim can be made for the whole event.

9. In order to claim points the visiting Club must complete an official Travelling Lioness Competition Report Card.

- NB:** Please specify clearly the type of event attended [see section 6] and complete all sections in block capitals.
10. The card should be signed by one of the following persons who is present when you attend:
- a. For visits to a Club, the President or Secretary of the Club visited.
 - b. For a Zone or Regional Visit, the Zone or Region Chairman.
 - c. For a District visit, the District Chairman or Governor.
 - d. For a Multiple District visit, the Council Chairman / Secretary, your host District Governor or Multiple District Lioness Chairman.
 - e. For International Conventions, your own incoming / out-going District Governor or Multiple District Lioness Chairman
11. The signed card should then be posted to the Multiple District 105 Lioness Clubs Travelling Lioness Officer, ensuring they receive it within 28 days of the event being attended.
- NB:** Points will not be credited if this rule is not complied with.
12. A league table of points will be recorded in the Multiple District 105 Lioness Clubs newsletter.
13. Report cards can be downloaded from the website or alternatively they can be obtained by post from the Multiple District 105 Lioness Clubs Travelling Lioness Officer.
14. Any queries relating to the competition rules and the awarding of points should in the first instance be referred to the Multiple District 105 Lioness Clubs Travelling Lioness Officer.
15. In the event of any differences of opinion regarding the interpretation of these rules and / or the final points awarded, the matter shall be referred to the Deputy Multiple District 105 Lioness Clubs Chairman, whose decision shall be final.



**Multiple District 105 Lioness Clubs
Travelling Lioness Competition
Report Card**

(PLEASE PRINT IN BLOCK CAPITALS) * Please circle one option

Name of Your Club: _____ **District:** 105_____

Name of Club Visited: _____ **Lioness / Lion / Leo* Club**

District: _____ **Region:** _____ **Zone:** _____

Date of Visit: _____ **Year:** _____

Type of Meeting / Event: _____

Name(s) of Visiting Lionesses: (Only Lioness Club Members are allowed to take part in this competition - ie no partners, Lions or Leo's)

Total number of visitors: _____ **Total Points Claimed:** _____

Official Signature of Club Visited: (President, Secretary, Zone Chairman, District Governor etc)

Report cards must be received by Multiple District 105 Travelling Lioness Officer within 28 days of visit taking place

Forms can be downloaded from the Lioness website (printed 4 to an A4 page), or from the Multiple District Lioness Travelling Lioness Competition Officer whose details can be found in the annual Lioness Directory.

The Lion Magazine

If you want to know what is happening in the Multiple District – The Lion Magazine will tell you!

Information, news and views are collated from Lions, Lionesses and Leos and a magazine is published six times a year. The full title is, 'the British and Irish edition of The Lion Magazine'.

Each Lioness Club receives two copies (sent to the President and Secretary) and each District Officer on Cabinet will receive a copy, so it is important that these are taken to Club Meetings for other members to see.

If any Lioness wishes to receive their own copy of the magazine on a regular basis this can be arranged by contacting the Lion Magazine Distribution Manager, as listed in the current edition of the Lions 'Multiple District Officers, Organisation and Directory of Clubs'. A charge of £7.00 per year is made for this service and cheques should be made payable to 'M.D. 105 Lions'.

Your full postal address, including Post Code is required and without it you will not receive the magazine, as the Post Office charge an extraordinary amount if there is no code.

Lions Clubs International Purposes

Outline the aims and goals of the Lions organisation, but it is up to the individual Clubs to use the general Objects for specific purposes:

Objects

To create and foster a spirit of understanding among peoples of the world.

To promote the principles of good government and good citizenship.

To take an active interest in the civic, cultural, social and moral welfare of the community.

To unite the clubs in the bonds of friendship, good fellowship, and mutual understanding.

To provide a forum for the open discussion of all matters of public interest, provided, however, the partisan politics and sectarian religion shall not be debated by Club members.

To encourage service minded people to serve their community without personal financial reward and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

Lions Clubs International Code of Ethics

Is a guideline for the personal values that each member of the association should exemplify:

Ethics

To show my faith in the worthiness of my vocation by industrious application to the end that I may merit a reputation for quality of service.

To seek success and to demand all fair remuneration or profit as my just due, but to accept no profit or success at the price of my own self-respect lost because of unfair advantage taken or because of questionable acts on my part.

To remember that in building up my business it is not necessary to tear down another's; to be loyal to my clients or customers and true to myself.

Whenever a doubt arises as to the right or ethics of my position or action towards others, to resolve such doubt against myself.

To hold friendship as an end and not a means. To hold that true friendship exists not on account of the service performed by one to another, but that true friendship demands nothing but accepts service in the spirit in which it is given.

Always to bear in mind my obligations as a citizen to my nation, my state and my community, and to give them unswerving loyalty in work, act and deed. To give them freely of my time, labour and means.

To aid others by giving my sympathy to those in distress, my aid to the weak, and my substance to the needy.

To be careful with my criticism and liberal with my praise, to build up and not destroy.

Lioness Mission Statement

**To enjoy fun and friendship with like-minded individuals, whilst
serving the needs of our local community and the wider world**

Expense Claims

Members of the Advisory Body are entitled to claim expenses from the Multiple District Lioness Clubs Administration Account as follows:

Multiple District Lioness Chairman

The Chairman should receive an Honorarium of £500.00 per year [plus an additional £100.00 if visiting Ireland] from the Multiple District 105 Lioness Clubs Administration Account. This should cover the Advisory Body meetings, Lions Multiple District Convention plus any Club meetings & Functions etc. where they are attending in an official capacity i.e. by invitation from the Club visited or at the request of the Multiple District 105 Advisory Body. In order to receive payment the Chairman will be required to submit receipts as proof of expense incurred. This honorarium is in addition to the payment of one place at the Multiple District 105 Clubs Annual Conference which is already paid directly from the Administration Account to the Conference Account.

Multiple District Officers

Lioness Multiple District Officers visiting Clubs on official Multiple District Business should be able to claim travelling expenses from the Multiple District Lioness Administration account upon production of receipts / completed mileage claim forms [obtainable from the Multiple District Lioness Treasurer]

Procedure for Claiming Expenses

All expense claims should be submitted to the Multiple District 105 Lioness Clubs Treasurer within 4 weeks of the expense occurring and should be supported by the appropriate receipts unless discussed with the treasurer.

Where travel is by Car, expense claims are based on mileage at the rate agreed by the Multiple District Advisory Body and forms will be issued by the Multiple District 105 Lioness Clubs Treasurer.

All re-imbusement cheques must be cashed within four weeks of receipt.

